

## GRADING SYSTEM

The academic work of the student is graded in accordance with the system listed below.

Grade		Grade Points
A		4.0
A-	Expected performance	3.7
B+		3.3
B		3.0
B-	Passing but below graduate standards	2.7
C+		2.3
C		2.0
C-	Unacceptable	1.7
D+		1.3
D		1.0
D-		0.7
F		0.0
P	Passing	0.0
NC	No Credit	0.0
INC	Incomplete	0.0
CR	Credit	0.0
W	Withdrawn	0.0
AU	Audit	0.0
Y	Administrative Incomplete	0.0
X	Administrative Withdrawn	0.0
IP	In Progress	0.0

A grade of “F” indicates failure and necessitates a satisfactory repetition of the course before credit can be allowed.

“P” or “NC” is used when a student is permitted to take a course on a pass/no-credit basis. “NC” necessitates repetition of the course. “P” and “NC” are used for Freshman Seminar and some internships. A grade of “W” is recorded when a student has withdrawn within ten (10) weeks of the first day of classes during fall and spring semesters.

A grade of “INC” indicates incomplete work. It is not given except to indicate that some part of the work, for good reason, has not been done, while the rest has been completed satisfactorily. The grade of “INC” must be submitted with a justification of the “INC,” an explanation of the work to be completed, a deadline to complete the work not to exceed six weeks, the alternate grade to be recorded if the work is not completed within the time allotted, and the signatures of the student, instructor and the department chairman. The grade of “INC” must be removed within the time specified by the instructor which cannot exceed six weeks from the last day of the final examination period. If no other grade has been assigned by the professor, the “INC” will be changed automatically to the alternate grade at the time specified by the instructor.

A grade of “IP” indicates in progress work for internships, practicums, recitals, or a research course. It is not given except to indicate that some part of the work, for good reason, has not been completed, while the rest has been completed satisfactorily. The “IP” grade must be submitted with a justification, an explanation of the work to be completed, and a deadline to complete the work within six months. An alternate grade must also be submitted.

The grade point average of a student is determined by dividing the total number of grade points earned in any semester by the total number of semester hours attempted in the academic load, excluding neutral credits.